

FreeportPress

*Our People. Our Technology. Making Great Impressions.
121 Main Street Freeport, OH 43973*

Pre-printed Stitch-in Inserts

Single Sheet Inserts

Minimum height = 3 ½”

Maximum height = Jacket (main product) height

Minimum width = 4”

Maximum width = Jacket (main product) height

To Stitch to the head

Single sheet inserts that are submitted flat will require folding, and must be designed to be folded with the head trim to match the jacket (main product).

Minimum low folio binding flap = 3 ½”

Minimum high folio lap = 3/8”

To Stitch to the foot

Single sheet inserts that are submitted flat will require folding, and must be designed to be folded with the foot trim to match the jacket (main product).

Minimum high folio binding flap = 3 ½”

Minimum low folio lap = 3/8”

Single sheet inserts supplied folded must be set up with a minimum of 3 ½” binding flap, 3/8” high folio lap to stitch to the head, 3/8” low folio lap to stitch to the foot, and head trim or foot trim to match the jacket (main product) that the insert stitched into. Contact your Sales Representative or the Job Planner for exact specifications.

Our SOP is to stitch inserts to the head unless otherwise specified.

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Pre-printed Multiple page Inserts

Multi page, “single form” inserts that are to be stitched into another publication may be supplied in one of two ways.

1. Supplied as press finished signatures with a closed head and 3/8” high folio lap. The head trim must match the jacket (main product) that the insert stitched into. We will pre-stitch the insert taking face and foot trim, and leaving the head closed so the insert can be opened by vacuum when stitching it into the jacket (main product).
2. Supplied pre-stitched, pre-trimmed face and foot, with a closed head, and head trim to match the jacket (main product). The head must be closed so the insert can be opened by vacuum when stitching it into the jacket (main product).

Multi page, “multi form” inserts must be supplied stitched and trimmed to final size, and will be inserted in one of three ways.

1. Inserted into jacket using the Kirk Rudy 5 into 1 Inserter.
2. “Tipped” into a specified location
3. Hand inserted and hand stitched into the center of the jacket (main product).